

PERSONNEL COMMITTEE MEETING MINUTES
JUNE 2nd AND JUNE 3rd, 2015

PERSONNEL COMMITTEE MEMBERS PRESENT: O'Brien, LaPointe, Brown, Suprenant, Hicks

PERSONNEL COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Lindsay, Henke, Fedler, Gang, Shaw, Dumas, Idleman, Haff, Campbell, Shay (AM Only), Armstrong

Debra Prehoda, Clerk

Melissa Moulthrop, Personnel Director

Al Nolette, County Treasurer

Kevin Hayes, County Administrator

Roger Wickes, County Attorney

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1) Call to Order

2) Conduct Interviews for County Administrator Position

A. 10:00 am Interview

B. 11:00 am Interview

Recess for Lunch

C. 1:00 pm Interview

D. 2:00 pm Interview

***Recess & Reconvene on Wednesday, June 3, 2015 at 9:30 am

E. 9:30 am Interview

F. 10:30 am Interview

G. 11:30 am Interview

Recess for Lunch

H. 1:30am Interview

3) Other Business

4) Adjournment

Chairman O'Brien called the June 2, 2015 meeting to order at 9:30 A.M.

OTHER BUSINESS:

Personnel Directors Conference – The County Administrator addressed the Personnel Director's request to stay overnight at the Personnel Directors conference in Albany. Typically overnight conference stays in the Albany area are not allowed. She is requesting to stay overnight to allow time to network with other directors. He is seeking guidance on his approval authorization. A motion to allow overnight stay for Personnel Director at conference in Albany was moved by Mr. Suprenant, seconded and adopted.

The Treasurer noted the Government Efficiency Plan was filed on Friday May 29, 2015.

DEPARTMENT STAFFING REQUESTS:

Department of Social Services – Social Welfare Examiner (1) – Backfill due to employee moving out of State - A motion to approve backfill, Social Welfare Examiner position, was moved by Mr. LaPointe, seconded by Mr. Suprenant and adopted.

CONDUCT INTERVIEWS FOR COUNTY ADMINISTRATOR POSITION - Chairman O'Brien went over the interview procedure. Candidates' references have not been checked for these interviews. A motion to enter an executive session to conduct interviews for the position of County Administrator, matters leading to the appointment of a particular person, was moved by Mr. Brown, seconded by Mr. Hicks and adopted.

The committee recessed and reconvened Wednesday, June 3, 2015 at 9:30 A.M.

PERSONNEL COMMITTEE MEMBERS PRESENT: O'Brien, LaPointe (AM Only), Brown, Suprenant, Hicks

PERSONNEL COMMITTEE MEMBERS ABSENT: None.

SUPERVISORS: Lindsay, Henke, Fedler, Gang, Shaw, Dumas, Idleman, Haff (AM Only)
Campbell, Pitts, Armstrong

Debra Prehoda, Clerk

Melissa Moulthrop, Personnel Director

Al Nolette, County Treasurer

Kevin Hayes, County Administrator

Roger Wickes, County Attorney

INTERVIEWS – Conducted interviews for the position of County Administrator.

A motion to return to regular session was moved by Mr. Hicks, seconded by Mr. Suprenant and adopted.

OTHER BUSINESS: Department Staffing Requests – Department of Social Services – Backfill (2) Social Welfare Examiner Positions – A motion to approve backfills, two (2) Social Welfare Examiner positions, was moved by Mr. Hicks, seconded by Mr. Suprenant and adopted.

The meeting adjourned at 2:30 P.M.

Respectfully submitted,

Debra Prehoda, Clerk,

Washington County Board of Supervisors